**Guidelines for Students**

1. **Student Should reach the class on time.**
2. **No attendance will be given to late comers.**
3. **Phones should be switched off / in airplane mode.**
4. **Students should sit roll no. Wise in the class.**
5. **Nobody will come to me for attendance once it is marked, otherwise next class attendance will not be given to that student.**
6. **Student should maintain the decorum of class.**